

Dossier of the PhD Faculty allocated to the Degree Program

Please Note:

- For a **PhD** program, there must be at least **3** relevant full-time PhD Faculty members in the department.
- For launching an **MS/MPhil** (or equivalent) program, at least **2** relevant full-time PhD Faculty members are required.
- The faculty member appointed on 6 months contract, ad hoc, temporary/ part time or any similar arrangement are not acceptable.

Please provide following documents for each PhD faculty in this dossier.

1. **Verified list of PhD faculty members** on the prescribed template
 2. Appointment Letter
 3. Joining and Posting orders
 4. Promotion order (if promoted)
 5. Scanned copy of the HEC attested PhD degree or equivalence letter from HEC (in case of foreign degree)
 6. MPhil and PhD Transcripts
 7. Title of PhD thesis and Abstract of PhD thesis
 8. CV (including publications)
- Relevance Assessment Committee (RAC) Report [minutes] for the proposed PhD faculty members on the prescribed template [where required].